Ordering Process for Addgene Incorporated

All orders must be placed using a University PO through Addgene's website due to the Material Transfer Agreements that are required for distribution of the materials in Addgene's collection. Addgene facilitates that process by generating the agreements for approval by the institution. While placing the order on our website, the recipient scientist or requisitioner provides the necessary information for the MTA(s), which is essential to generate the documents. As a result, purchase orders that are faxed or emailed to Addgene cannot be processed.

However, Addgene recognize that many institutions prefer purchase orders as a method of payment, so to accommodate that, Addgene does accept purchase orders for payment. Customers can enter a purchase order number during the checkout process, and this number will be referenced on the invoice when it is sent to the billing address provided by the user.